

Parks Committee Agenda  
Jefferson County  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549  
**\*REVISED 11-30-2018**

Date: Monday, December 3, 2018

Time: 8:30 a.m.

Committee members: Tietz, Augie (Chair) Nass, Steve (Vice Chair)  
Morse, Ed (Secretary) Patrick, Greg  
Zastrow, Lloyd

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee Minutes for November 5, 2018
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Approval of the Holzhueter Park Master Plan
9. **\*Discussion and Possible Action on Jefferson County acquiring title to the State Hwy 16 Wayside in the Town of Ixonia**
10. Discussion and Possible Action on Rock River Trail Initiative
11. Discussion and Possible Action on Interurban Trail Project
12. Discussion on the Process of Selecting a Design Firm for the Garman Nature Preserve Signage Project
13. Discussion on Glacial Heritage Area Meeting
14. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
15. Discussion on 2018/2019 Parks Department Budget
16. Adjourn

Next scheduled meetings: January 7, 2019  
February 4, 2019  
March 4, 2019  
April 1, 2019

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Committee members: Tietz, Augie (Chair) Nass, Steve (Vice Chair)  
Morse, Ed (Secretary) Patrick, Greg  
Zastrow, Lloyd

1. **Call to order**

Nass called the meeting to order at 8:30am

2. **Roll call (establish a quorum)**

Parks Committee members present: Morse, Nass, Patrick (8:35am)

Parks Committee members absent: Tietz

Staff in attendance: Joe Nehmer, Director; Mary Nimm, Program Assistant; Kaela Hutter, Administrative Assistant; Kevin Wiesmann, Parks Supervisor; Ben Wehmeier, County Administrator; Blair Ward, Corporation Council

Members of the public present:

3. **Certification of compliance with the Open Meetings Law**

County Administrator Ben Wehmeier certified compliance with the Open Meetings Law.

4. **Approval of the agenda**

Patrick/Nass Agenda approved as written 4/0

5. **Approval of Park Committee Minutes for September 4, 2018**

Motion made by Morse/Patrick to approve the August 6, 2018 minutes. Motion passed 4/0.

6. **Communications**

None

7. **Public Comment** (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

None

8. **Discussion and Possible Action on State Grant Application to the Wisconsin Department of Natural Resources (DNR) for County Conservation Aids for Launch Improvements & Parking at Bark River & Hwy E**

Nehmer introduced the grant application and project to the committee requesting approval for acceptance and a recommendation to the County Board for approval at the November, 2018 meeting.

Motion made by Nass/Patrick to Nass/Patrick to approve the State Grant Application to the Wisconsin Department of Natural Resources (DNR) for County Conservation Aids for Launch Improvements & Parking at Bark River & Hwy E. Motion passed 4/0.

9. **Discussion and Possible Action on Repairing the Glacial River Trail South of Fort Atkinson**

Nehmer noted that this repair has been discussed a number of times. Nehmer has recently spoken to the Jefferson County Highway Commissioner. WisDOT has not yet agreed to participate in the repair or repair costs. The best time to ask for help from the WisDOT would be Spring, 2019. Nehmer made the recommendation that the committee wait to make any repairs until 2019.

No committee action taken.

10. **Discussion and Possible Action on Updating the Park, Recreation, and Open Space Plan**

Nehmer noted that the Zoning Department has selected a contractor (SRF) to update their plan. Nehmer has also spoken with Steve Grabow about the possibility of working on the plan updates.

Wehmeier noted the possibility of going through the RFQ/RFP process for cost savings.

No committee action taken.

11. **Discussion and Possible Action on Amending the Park, Recreation, and Open Space Plan to Include Flood Mitigation Properties**

Nimm noted that Emergency Management Director Donna Haugom has requested an amendment to the Plan. Haugom is applying for grants to assist with funding the acquisition of possible Flood Mitigation Properties. A condition of the WIDNR Stewardship Grant is that specific language be included in the Park, Recreation, and Open Space Plan. The WIDNR has provided the necessary language for the plan amendment.

Nehmer noted that of all of the requested properties, two possibilities are endorsed by the WIDNR and shall score favorably in the selection process. Resolution for amending the plan will have to go to County Board at the December meeting.

Motion made by Nass/Patrick to amend the Park, Recreation, and Open Space Plan to include Flood Mitigation Properties. Motion passed 4/0.

**12. Discussion and Possible Action on Rock River Trail Initiative**

Nehmer stated that the RRTI is a group of 8 years that oversees the National RR Trail. Nehmer noted that two of the three leaders of the group have recently passed on and the third, remaining leader is retreating from a lead role. Nehmer fears the status of the group is in jeopardy and is requesting help in strategizing methods to keep the program alive.

No committee action taken.

**13. Discussion on Glacial River Trail Repair South of Spruce Drive**

Nehmer stated that a property owner along the bike trail contacted the county stating that the bike trail has changed the drainage of his property, resulting in flooding of buildings on the property. The Jefferson County Highway Department has worked with WisDOT to repair the flooding problem along the trail at this location.

**14. Discussion on County Conservation Aids Grant for Bark River Boat Launch Improvements**

Item discussed above @ item 8.

**15. Discussion on Vegetative Management and Signing Project at Garman Nature Preserve**

Nehmer noted that both projects are moving forward. There will be work on the vegetation management project this week. Staff is interviewing firms for the sign project next week. Both projects are funded by an anonymous donor.

No committee action taken.

**16. Discussion and Possible Action on Interurban Trail Project**

Nehmer noted that the department was awarded \$1.2m TAP Grant for Phase II.

The bridge project, as part of Phase I is underway.

Wehmeier noted that the County has met with the Conservation Club prior to starting to discuss access. The Conservation Club is concerned about trail users accessing the property.

No committee action taken.

**17. Discussion on Glacial Heritage Area Meeting**

Nehmer stated the next meeting will be November 12 @ 2 pm.

**18. Discussion on Glacial Heritage Area (GHA) –Friends of GHA**

No committee action taken.

**19. Discussion on 2018/2019 Parks Department Budget**

Nehmer noted that the budget is progressing as normal. Large purchases on the horizon: Park, Recreation, and Open Space Plan Update, potential acquisition near Korth, new gate at Carnes Park (east) Jones Lane, Interurban Trail Improvements – DOT TAP Mandatory Training.

No committee action taken.

**20. Discussion and Possible Action on Town of Ixonia, State Hwy 16 Wayside**

Nehmer stated that there are many park-like opportunities for the State Hwy 16 Wayside if the County were to acquire the property.

Ward indicated that he has discussed management of the Wayside with WisDOT. WisDOT would explore removing deed restrictions as long as the property is maintained for public use.

No committee action taken.

21. **Tour of Highway 16 Wayside**

Committee departed at 9:54am to tour the Highway 16 Wayside.  
Patrick did not participate in the tour.

22. **Adjourn**

Motion made by Nass/Morse to adjourn at 11:03am. Motion passed 3/0.

DRAFT

r  
th

town  
lodge  
orting  
s cow  
rities  
was  
der.  
ed by  
initials  
olice  
reak-  
at the



## Overhead operation



Work continued on the Interurban Trail Tuesday afternoon as one of three bridge trusses arrived by Pro Trucking from Albert Lea, Minn. At top, workers strategize their plan after securing nylon slings from a spreader beam to the truss. Above, the crane is directed in place after the truss was delivered. At right, the 31,700-pound truss is guided to a barge so it is ready for the mount. All three trusses will be delivered within a week for the mount. The mount has been delayed to next week due to a failed moisture test in the concrete tiers.

EMILY WALSH PERKINS/Daily Times

st

to the  
a con-  
don't  
in try-  
ns for

d.  
" We-  
ng the

by the  
erated  
eland  
echni-  
ls. Ju-  
8 mil-  
evy of  
57,000  
ered a  
tion of  
vas 14  
wners  
d from

## JEFFERSON DEVELOPMENT

# College plans progressing

BY STEVE SHARP  
steves@wdtimes.com

JEFFERSON — Things seem to be progressing at a steady rate as the the College of Osteopathic Medicine, Inc. attempts to locate a major facility for training future doctors at what its representatives say is an ideal location on Jefferson's southwest side.

According to representatives of the college, Jennifer DeKrey and Mark Lefebvre, sensible strides are being taken toward realization of the college, these including obtaining land needed for the project, financing, development of a conceptual plan, cooperating with city and county officials, and creating expectations for accreditation and matriculation of a first graduating class. DeKrey and Lefebvre were featured speakers at

planned not for the north side of the city, but for county land on the southwest side of Jefferson near the workforce development center.

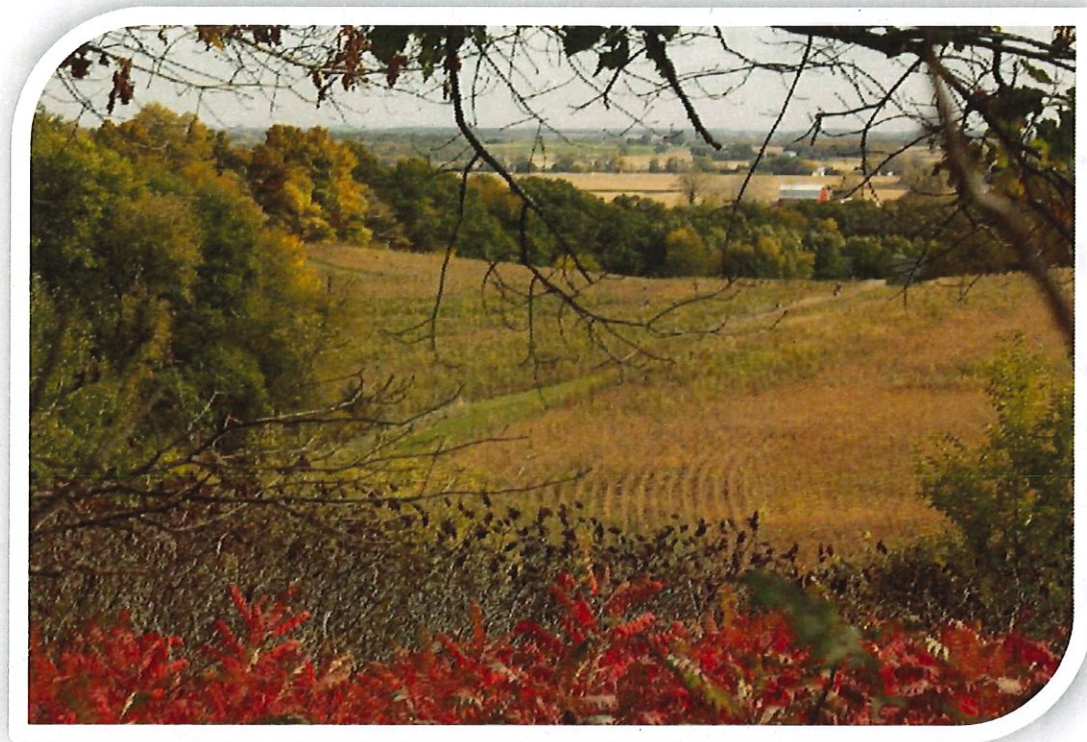
DeKrey and Lefebvre said it is hoped the osteopathic college would change the overall physician residency model in the state. They and others involved in the project want residencies in each county.

"So the economic impact of this college coming out of Jefferson would be significant," DeKrey said earlier this year.

If it is up and running in the next few years, the college might graduate classes of 160 annually.

DeKrey said the economic impact of these osteopathic physicians as they move their practices into the more remote parts of Wisconsin and to

# *Holzhueter Farm Conservation Park Implementation Plan*



**A collaborative plan by the  
Jefferson County Parks Department and the  
Wisconsin Department of Natural Resources  
for the recreational use and habitat management  
of Holzhueter Farm Conservation Park.**

**August, 2015**

# **Table of Contents**

---

**I. Introduction 1**

**II. Property Information 1**

**III. Natural and Cultural Resources 2**

**IV. Intended Recreational Use and Management 4**

**V. Roles and Responsibilities 9**

**Attachments A-1**

# Holzhueter Farm Conservation Park Implementation Plan

## I. INTRODUCTION

---

The Implementation Plan for Holzhueter Farm Conservation Park (Park) provides background information and describes intended future development and management of the property. The Park will be owned by the Wisconsin Department of Natural Resources (Department) and managed by Jefferson County (County). Planning and management will be guided by a Memorandum of Understanding between the two agencies. The Park is part of the Glacial Heritage Area (GHA) and the Waterloo State Wildlife Area.

The Master Plan for the Glacial Heritage Area (GHA) was approved by the Natural Resources Board in October 2009. The Plan describes how the Department will manage and operate 30,000 acres currently owned by the WDNR in the GHA (nearly all of which is within nine State Wildlife Areas) and authorizes the WDNR to acquire another 32,000 acres (again, nearly all of which will be within the State Wildlife Areas).

Holzhueter Farm Conservation Park is listed as a “Conservation Park” in the GHA Master Plan. The purpose of conservation parks “is to provide high quality opportunities for residents and visitors to engage in a variety of nature-based trail activities and other associated activities, particularly wildlife watching.” The project area for the Park is 700 acres with an acquisition target of 300 acres.

The GHA Master Plan calls for the Department and County to develop more detailed plans, known as “Implementation Plans”, describing recreational use and habitat management for each of the Conservation Parks based on the features and attributes of the lands actually acquired. As lands are added to these parks, their respective Implementation Plans will need to be revised periodically.

The GHA Master Plan also authorizes a unique cooperative approach between the Department and Jefferson County to establish and manage seven new parks. Development and management of Holzhueter Farm Conservation Park will be consistent with the Memorandum of Understanding (MOU) entered into by the Wisconsin Department of Natural Resources and Jefferson County in June of 2013 to “set forth the agreements and understandings which have been reached ... regarding the acquisition, development and operation of State park properties the Department purchases and the County operates in the GHA.”

Consistent with requirements of the MOU, a public informational meeting will be held on the proposed implementation plan and the draft plan will be posted on the Department’s website for a period of 14 days to allow for public notification and comments.

## II. PROPERTY INFORMATION

---

Holzhueter Farm Conservation Park is 175 acres in size and is partially within the Waterloo State Wildlife Area project boundary. It is located in the Town of Waterloo in in the northwestern part of Jefferson County between the Cities of Waterloo and Watertown. (Location Map, see Attachment A)

Address: W7664 Island Road, Waterloo, WI 53549



Legal Description:

PARCEL 1:

The southeast 1/4 of the Northeast ¼ of Section 11, Township 8 North, Range 13 East, Town of Waterloo, Jefferson County, Wisconsin.

Also the West 1/2 of the Southeast 1/4 of the Northwest 1/4; AND ALSO the Southwest 1/4 of the Northwest 1/4 of Section 12, Township 8 North, Range 13 East, Town of Waterloo, Jefferson County, Wisconsin.

EXCEPTING THEREFROM Lot 1 of the Certified Survey Map No. 3420 recorded in Volume 15 on Page 145, as Document No. 970584.

FURTHER EXCEPTING land conveyed to Thomas A. Bemis and Jane A Bemis in Quit Claim Deed recorded on February 20, 2003, as document No. 1110882.

FURTHER EXCEPTING Lot 1 of Certified Survey Map No. 4385 recorded in Volume 22 on Page 72, as Document No. 1112362.

TOGETHER WITH rights reserved in Declaration of Owner recorded on April 28, 2003 as Document No. 1118201.

PARCEL 2:

The East 1/2 of the Northeast 1/4 of the Northeast 1/4 of Section 11, Township 8 North, Range 13 East, Town of Waterloo, Jefferson County Wisconsin.

ALSO the West 1/2 of the Northeast 1/4 of the Northwest 1/4 and the Northwest 1/4 of the Northwest 1/4 of Section 12, Township 8 North, Range 13 East, Town of Waterloo, Jefferson County, Wisconsin.

TOGETHER WITH tile line rights as reserved in Right of Way Agreement in Warranty Deed recorded on January 17, 1994 in Volume 871 of Records on page 437, as Document No. 918532.

### III. NATURAL AND CULTURAL RESOURCES

---

#### **Physical Environment**

Within the boundaries of this property are two large, and in places steep, glacial drumlins that provide topography of varying slopes and aspects (see Attachment B, Existing Land Cover and Topography). The land cover consists of grasslands, woodlands, wetlands, and row crop fields. On a clear day Holy Hill, about 30 miles to the northeast, can be seen from the top of the highest drumlin. The lower portions of the park are quite level and feature wetlands interspersed within farmland.

#### **Hydrological Resources**

Holzhueter Farm Conservation Park lies within the Lower Crawfish River watershed and the river can be seen to the east. Level areas lower in elevation in the northern and eastern parts of the Park have been drained for farming. Shallow trenches drain surface water from the fields into a ditch system. Drain tile may have been installed in some areas. Ponds have formed in the northwestern and eastern portions of the property where the land is not farmed. The potential exists for returning a more natural drainage pattern to the property.

#### **Vegetation Resources**

Historical vegetation in the vicinity of the Park was a mosaic of oak forest and savanna with wetlands in the low areas. The property is currently about 84 percent farmland (including row crops and grasslands),

10 percent southern dry-mesic and mesic forest, and small amounts of upland brush and wetlands.<sup>1</sup> There is a small area of open grown oaks having a savanna structure in the center of the property.

Southern dry-mesic and mesic forests are found primarily on the north-facing slopes. The canopy closure is moderate to high in most places with canopy gaps from field roads, blow-downs, and previous logging. The canopy is a mix of bur oak, northern red oak, red maple, hackberry, box elder, shagbark hickory, black cherry, and ash. The scattered, largest trees (bur oak, red maple, and hackberry) have open grown characteristics with spreading crowns and lower branches. Box elder is fairly common in the canopy and is reproducing. The tall shrub and sapling layer is variable in coverage and density.

Species composition is also variable and includes canopy species although oaks and hickories are very poorly represented. Tall shrubs include dogwood species, viburnum species, hazelnut, and prickly ash. Common buckthorn and non-native honeysuckles are scattered throughout. The ground flora generally has over 80 percent coverage and is a mix of herbs and low growing shrubs. Diversity is moderate, and native species include mayapple, wild geranium, hog-peanut, false Solomon's-seal, and bedstraw species. Ferns, native grasses and sedges are patchy and occasional. Invasive species are present and are described below.

An area of upland brush is on a steep, east-facing slope near the entrance to the property. It is dominated by a mix of trees in the canopy, including pines. The shrub layer is dominated by non-native honeysuckle and common buckthorn. Another steep area higher on the landscape consists of a spreading patch of sumac.

The lowland areas are primarily cropped farmlands. The few remaining wetlands are dominated by reed canary grass and red-osier dogwood with one patch of giant reed.

### **Rare, Endangered, Threatened and Special Concern Species**

Since 1980, 45 species of rare plants and 71 species of animals have been documented within a 30-mile radius of the Park. Of these, 24 species are listed as endangered, 59 as threatened, and 33 as special concern (NHI 2012). During a 2012 breeding bird survey on the property, 38 bird species were recorded of which 7 are recognized as species of greatest conservation need (Staffen, 2012; Table 1). No other rare animals or rare plants have been documented at Holzhueter Farm Conservation Park.

Table 1: Species of Greatest Conservation Need currently found at Holzhueter Farm Park

- Bobolink
- Brown Thrasher
- Dickcissel
- Eastern Meadowlark
- Field Sparrow
- Grasshopper Sparrow
- Willow Catcher

### **Invasive Species**

During forest inventory reconnaissance (2010 and 2012) and a coarse filter biotic survey (2012), several invasive species were noted in the southern dry-mesic and mesic forests. Garlic mustard is found, more or less, throughout the woods. In addition common buckthorn, exotic bush honeysuckles, multiflora rose, dame's rocket, and motherwort are scattered throughout the woods. There are several native woody species including poison ivy, prickly ash, and dogwoods, which can be aggressive in their growth. Non-native honeysuckles and common buckthorn are common in the upland brush areas. The remaining wetlands are dominated by reed canary grass and a patch of giant reed.

### **Archaeological features**

The closest known historical and archeological sites are less than one mile southwest of the property boundary. Any development of the property will require a cultural resource review under provisions of state (WI stats 44.40) and/or federal statutes (Section 106) in advance of implementation.

<sup>1</sup> Data from the Wisconsin Forest Inventory & Reporting System (WisFIRS).

**Facilities and Utilities**

The Park has a network of farm roads and trails from its previous agricultural use but does not currently contain any existing recreational facilities. Some of the existing farm roads and trails could be converted into day-use trails for hiking and bicycling as appropriate. Perimeter trails in the uplands and lowlands are currently mowed.

Electrical power and phone lines are available along Island Road; there is no potable water at this time.

**Existing Public Use**

Since being acquired, public use of the property has included hiking, wildlife viewing, and an occasional school sanctioned cross-country running event.

No other public uses of the property are known to have occurred prior to the DNR's acquisition. None of the property is enrolled in the Managed Forest Law or other programs allowing public access.

The Jefferson County Bicycle Trail runs along Island Road south of the Park. The trail connects Waterloo, Hubbleton and Watertown.

**Other Existing Uses**

The Holzhueter Farm was exactly that, a working farm producing corn, soybeans, hay and strawberries. Farming the land continues on a year to year lease basis with a rotation of corn and soybeans. The land is expected to remain in row crops until native prairie and wetlands can be seeded and managed.

**Real Estate Considerations**

A residential inholding is surrounded by the Park and the residents utilize the driveway into the property. The Department and the owners of the inholding have entered into a land use agreement that allows them to continue to maintain a fence line that sits 30 feet into the Department's property.

**Significant Management Issue or Needs**

- There are no known environmental, health, or safety problems or conditions associated with the property.
- The farmland is rented on a year to year basis. As native plant communities are seeded, land will be taken out of production. Some crops may be left standing for wildlife through a share-cropping agreement.
- Timber sales may occur for woodland management according to a DNR integrated management plan.
- Land rent and timber sales proceeds are placed in a fund to be used on the property for land restoration and management.

## **IV. INTENDED RECREATIONAL USE AND MANAGEMENT**

---

The GHA Master Plan sets some guidelines and parameters for the intended use of the Park. Given the rugged terrain and network of farm roads and trails on the property, the GHA Plan calls for the Holzhueter Farm Conservation Park to be used primarily for mountain biking, hiking, cross-country skiing and snowshoeing.

The far northern and eastern portions of the Park (comprising 65 acres) are identified as part of the Waterloo State Wildlife Area, see Attachment B.

Hunting and trapping may be feasible in certain portions of the Park during some seasons.

A three acre residential inholding shares the driveway into the Park. Trails, roads, and facilities should be located away from this home and a vegetative buffer may be planted.

Most of the property is currently farmed. Native prairie and wetland species will be planted in a phased approach and the woodlands will be improved to favor native species. The currently mowed paths will double as firebreaks.

The variation in terrain at Holzhueter Farm Conservation Park provides opportunities for a mix of recreational activities that will attract users from a wide area.

### **Trail System**

The expansive acreage and topography of the Park provide for a variety of trail uses including mountain biking, hiking, cross-country skiing, snowshoeing, and nature interpretation/education. All trails will be constructed to meet the Department's sustainability standards. The future Waterloo to Watertown Bicycle Trail (Jefferson County) passes by the Park on Island Road.

In particular, the site has been identified for the development of a series of first-class, regionally-significant mountain biking trails that accommodate a range of abilities. With the world headquarters of Trek Bicycle less than five miles away, the park is an obvious place to showcase the "business of the outdoors" and to cooperatively develop and manage mountain biking trails with the company's design and construction experts.

The trail system will be routed through woodlands and agricultural fields. An aggressive plan to restore the agricultural fields to native plant communities, which is consistent with the Glacial Heritage Area Master Plan and vegetative management section of the Holzhueter Farm Conservation Park Implementation Plan, will speed up the full development of the mountain bike trail system throughout the park.

The following trail plan is proposed:

- Construct up to 8 miles of sustainable mountain biking trails that cover a range of abilities and technical skills. Some of these trails could also be used for fat tire biking and snowshoeing. Mountain bike trails will be 18-24 inches wide with a cleared height of 10 feet. These trails may include natural obstacles including roots, stones or logs. Trails will be field located.
  - Phase One - Up to 5-6 miles of mountain bike trail will be developed on the existing 175 acres of State Owned lands.
  - Phase Two - An additional 4 miles of mountain bike trails will be developed as additional lands are purchased within the project boundary.
  - Mountain bike trails will be developed in compliance with DNR and International Mountain Bike Association sustainability standards.
  - The mountain bike trail system will provide for both beginner and intermediate level trail design.
  - Mountain bike trails will allow snowshoeing, fat tire biking and cross country skiing but are not groomed during winter months.
  - The mountain bike trails will provide a connection to all the facilities throughout the Park, including scenic overlooks.
- Provide 2 or more miles of primitive to moderately-developed sustainable hiking trails. Some of these trails could also be used for cross country skiing. Hiking trails will be maintained at 8 feet

wide during the summer months and 12 feet wide during the winter months to allow for both classical and skate skiing. The cleared height through the wooded areas will be maintained at a height of 10-12 feet. Trails will be field located.

- Hiking trails will be developed in phase one. Additional hiking trails will be developed as additional lands are purchased.
  - There is a network of 8 foot wide natural surface mowed trails on the property. These trails will be used as a backbone to the hiking trail system throughout the park.
  - As agricultural lands are converted to native communities, hiking trails will be expanded/re-routed through restored areas. These trails will also be natural surface trails.
  - The hiking trails system will provide a link to various facilities throughout the park, including scenic overlooks.
  - Hiking trails will be groomed for cross-country skiing as funding allows.
  - Hiking trails can be groomed for both classical and skate skiing where feasible. Trails through the woods should not be widened to accommodate both classical and skate skiing.
  - A boardwalk may be required on the north east corner of the Park where the trail system currently traverses next to a designated wetland area.
- A linking bicycle trail between Waterloo and Watertown is planned on Island Road, which provides access to the Park.
  - Authorized Maintenance Activities
    - The trails systems throughout the Park will be maintained utilizing a variety of methods and tools.
    - The hiking trails will be maintained by mowing, brushing, grubbing, herbicide, and tree removal if necessary.
    - The mountain bike trails will be developed and maintained by grubbing, dozing, brushing, tree trimming and removal if necessary. Use of herbicides may be needed to control invasive species or as identified in the Vegetative Management section of this Implementation Plan.
    - Well designed and constructed trails limit their impacts on the surrounding resources while still providing an enjoyable experience for the user. The benefits of having well designed and constructed trails include:
      - Supporting current and planned future uses with minimal impact to the natural systems of the area
      - Negligible soil loss or erosion
      - Minimal maintenance requirements
      - Visitors enjoy using the trails and off-trail use is minimized
      - Trails are more accessible to users with disabilities

### **Other Activities**

In addition, the park will provide opportunities for picnicking, wildlife watching, nature education, and photography. The GHA Plan calls for the construction of park facilities to accommodate day use such as picnic tables, drinking water, interpretive signs, shelters, and restrooms. (See Park Plan, Attachment C)

Property amenities will include:

- Parking for mountain bike trail use, 35 spaces
- Overflow and bus parking
- Mountain bike trails
- Hiking/cross-country skiing/snowshoeing trails
- Park drive
- Shelter
- Park hub parking lot, 20 spaces
- Picnic tables
- Vault toilet facilities
- Drilled wells with hand pumps
- Overlooks
- Trail rest areas with benches

### **Project Development Costs**

This Implementation Plan calls for the development of a diversity of facilities at the Park. The number of facilities that are ultimately constructed/developed will be contingent on the amount of money available to the Department and partners both to build and operate them. It is expected that funding will vary from year to year.

Short term plans call for developing mountain biking trails (\$22,000 per mile for single track); biking trails (\$17,000 per mile); parking lot for mountain bike users, 35 spaces (\$54,250 paved, \$21,000 gravel); park hub lot, 20 spaces (\$31,000 paved, \$12,000 gravel); vault toilets (\$35,000-\$40,000 per facility); and drilled wells with hand pumps (\$3,500-\$4,000 per well).

### **Hunting**

To the degree that it can be incorporated without conflicting with the primary recreation uses, the Park is also intended to provide hunting opportunities. In the 65 acres comprising a portion of the Waterloo State Wildlife Area within the Park, all Wisconsin open hunting and trapping seasons will apply, see Attachment B.

In the portions of Holzhueter Farm Conservation Park that are not within the Waterloo State Wildlife Area, the following hunting seasons apply:

#### **Fall/Winter Season**

Gun and archery hunting and trapping are allowed in the open areas of the property during the open season from November 15 - December 15, except that hunting with legal archery methods is allowed through the Sunday nearest January 6.

#### **Spring Season**

Gun and archery hunting and limited trapping are allowed in the open areas of the property from April 1 through the Tuesday nearest May 3.

The DNR may close any designated use area and an additional 100 yard buffer to these hunting and trapping seasons. In addition, the Natural Resources Board can close all or a portion of a park in order to protect a rare plant or animal community or to protect public safety. When facilities (parking areas, trail complexes, shelters, etc.) are constructed at Holzhueter Farm Conservation Park, the Department will make a determination about closing areas of the park to the hunting and trapping seasons listed above.

### Habitat and Vegetative Management

Habitat and native community management opportunities discussed and listed in the Glacial Heritage Area Plan include:

- 1) Maintain and enhance the ecological quality of existing forested and wetland areas.
- 2) Restore farmed upland areas to prairie, oak savanna, and oak woodland and lowland areas to sedge meadows, wet-mesic prairie and wet prairie.
- 3) Maintain and create habitats capable of supporting species of greatest conservation need.
- 4) Use management techniques over time that address invasive species and maintain the desired plant communities.

The intent is to complement the habitat at the Waterloo State Wildlife Area. The WDNR and Jefferson County will partner in establishment and management of native vegetation.

The soils of Holzhueter Farm Conservation Park are the foundation for the restoration of native vegetation. The following table lists the soil types and physical characteristics that are taken into account in planning future seeding and vegetative management activities. Soils are listed from those highest on the landscape to the lowest, following a moisture gradient from dry to wet, (see Soils Map, Attachment D, Soils).

**Table 2**

Soil Symbol	Soil Name	Slope	Aspect	Description	Moisture Gradient
RtE2	Rotamer Loam	20-30%	East	Deep, well drained soils on lower sides of drumlins, rapid rainwater runoff.	Dry to dry mesic
RtC2	Rotamer Loam	6-12%	East	Deep, well drained soils on drumlins and side slopes, seasonally perched watertable at 30-60 inches.	Dry to dry mesic
MpC2	McHenry Silt Loam	6-12%	West and Northeast	Sloping well drained soils. Surface runoff rapid with water concentrating in drainageways	Dry to mesic
KfD2	Kidder Loam	12-20%	Northwest, North and Southeast	Moderately steep well-drained soils on lower side slopes of drumlins.	Dry mesic to mesic
FoC2	Fox Silt Loam	6-12%	Southeast to North	Sloping well drained soils with rapid surface runoff. Sand and gravel at 26 inches.	Dry Mesic
SbB	Saint Charles Silt Loam	2-6%	North	Gently sloping, moderately well drained soils, surfact runoff medium. Seasonal high watertable >3 feet	Mesic
SfB	Saint Charles Silt Loam gravelly substratum	2-6%	Southeast	Moderately well drained soils, seasonally high watertables at 2.5-3.5 feet.	Mesic
KdA	Kibbie Fine Sandy Loam	0-3%	Level	Somewhat poorly drained soils, flooded on some occasions. Seasonal high watertable at 1-2 feet	Mesic to Wet
YaA	Yahara Fine Sandy Loam	0-3%	Level	Somewhat poorly drained, flooding on occasion, seasonally high watertable at 2 feet, surface runoff slow or ponding.	Mesic to Wet
Wa	Waucousta Silty Clay Loam		Level	Poorly drained and very poorly drained soils with frequent flooding. High watertable at times at 1 foot.	Wet

Natural resource and habitat protection are primary goals within Holzhueter Farm Conservation Park. Restoration of native plant communities will be based on soil, topography, and micro-climate conditions. In a practical sense, converting the agricultural fields to prairie and wetland will be done on a field by field basis through a phased approach.

Non-native and invasive species along with weak trees will be removed from the woodlands to prevent additional seeding of those species. Timber sales may be authorized by the Department. Desirable native trees from the woodlands will be allowed to spread, through natural seed dispersal, into the adjoining prairies to recreate a savanna habitat along the woods edge and a more natural, flowing landscape.

The Vegetation Map (see Attachment E) depicts proposed vegetative management zones including:

- Dry Prairie
- Mesic Prairie
- Wet Prairie
- Deciduous Woodlands
- Savanna
- Wet Woods
- Wetland

The following activities may be used for vegetative management at the Park:

- Natural seed dispersion
- Seeding native species
- Planting native species
- Mechanical and chemical means to remove invasive and non-native species
- Controlled burns
- Timber sales coordinated by the DNR
- Changes in drainage patterns.

## V. ROLES AND RESPONSIBILITIES

This is a cooperative venture between the Department and Jefferson County. Responsibilities of each party are outlined here and can be amended by agreement of both parties.

After approval of this plan, the Department and the County will enter into a formal easement agreement which will provide the County with the right to manage the lands and develop and operate the property.

### **Property Maintenance/Management**

According to the MOU between the Department and the County, “the Department will manage and operate the wildlife, habitat, and natural areas that it acquires in the GHA project. Jefferson County will manage and operate parks, trails, water access sites, and other recreation lands, both those it acquires as well as those acquired by the Department for the GHA project.” The MOU provides further details for development, maintenance, and funding.

### **Development**

All development on the property will be in accordance with applicable state and federal regulations and will adhere to local land use (zoning) ordinances as practicable and consistent with Department policy. Development is subject to obtaining adequate funding.



**Archeological Clearance**

Any development of the property will require cultural resource review under provisions of state (WI stats 44.40) and/or federal statutes (Section 106) in advance of implementation.

**Division of Responsibilities**

County: Drinking water well/pump, vault toilet, and shelter. The County will work with and seek concurrence from the Department on the design and placement of new facilities. Establishment and management of native vegetation will be shared between the County and Department.

Department: Establishment and management of native vegetation will be shared between the Department and County. Timber management is referenced in State of Wisconsin – DNR Integrated Management/Prospectus Worksheet, Tract #2-11. (See Attachment F).

Consistent with the requirements outlined in the MOU, prior to signature by both parties, this draft plan will be publicly noticed and posted on the Department’s web site for 45 days allowing for public comment. A public review meeting was held on August 17, 2015.

**Property Contact**

Joe Nehmer, Parks Director, Jefferson County, 920-674-7260

IN WITNESS WHEREOF, Department and the County have caused this Implementation Plan to be executed in their respective names by their respective duly authorized representatives.

STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES

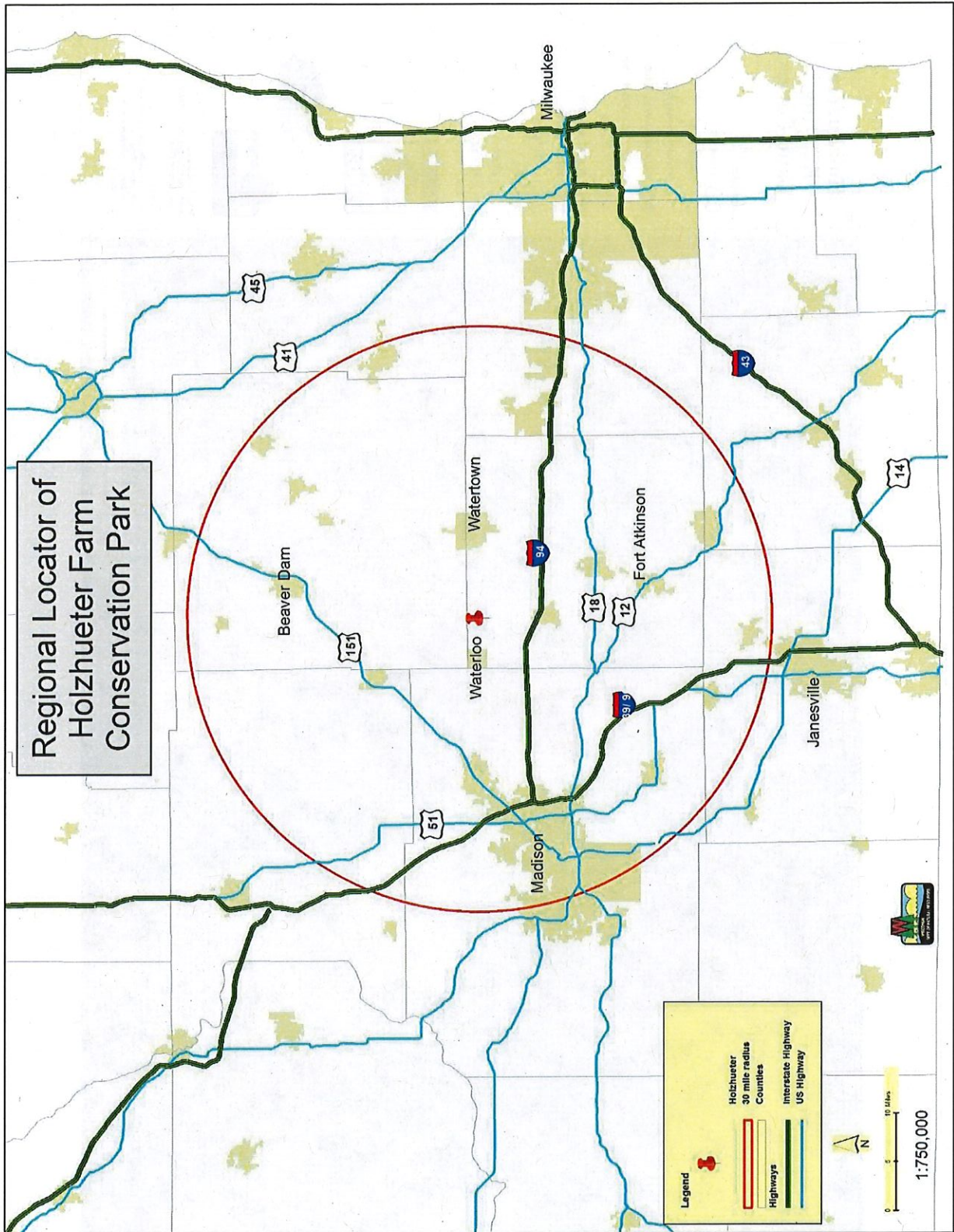
By Ed Eberle  
for Daniel Meyer, Secretary

11/12/18  
Date

By: \_\_\_\_\_  
Jim Schroeder

\_\_\_\_\_  
Date

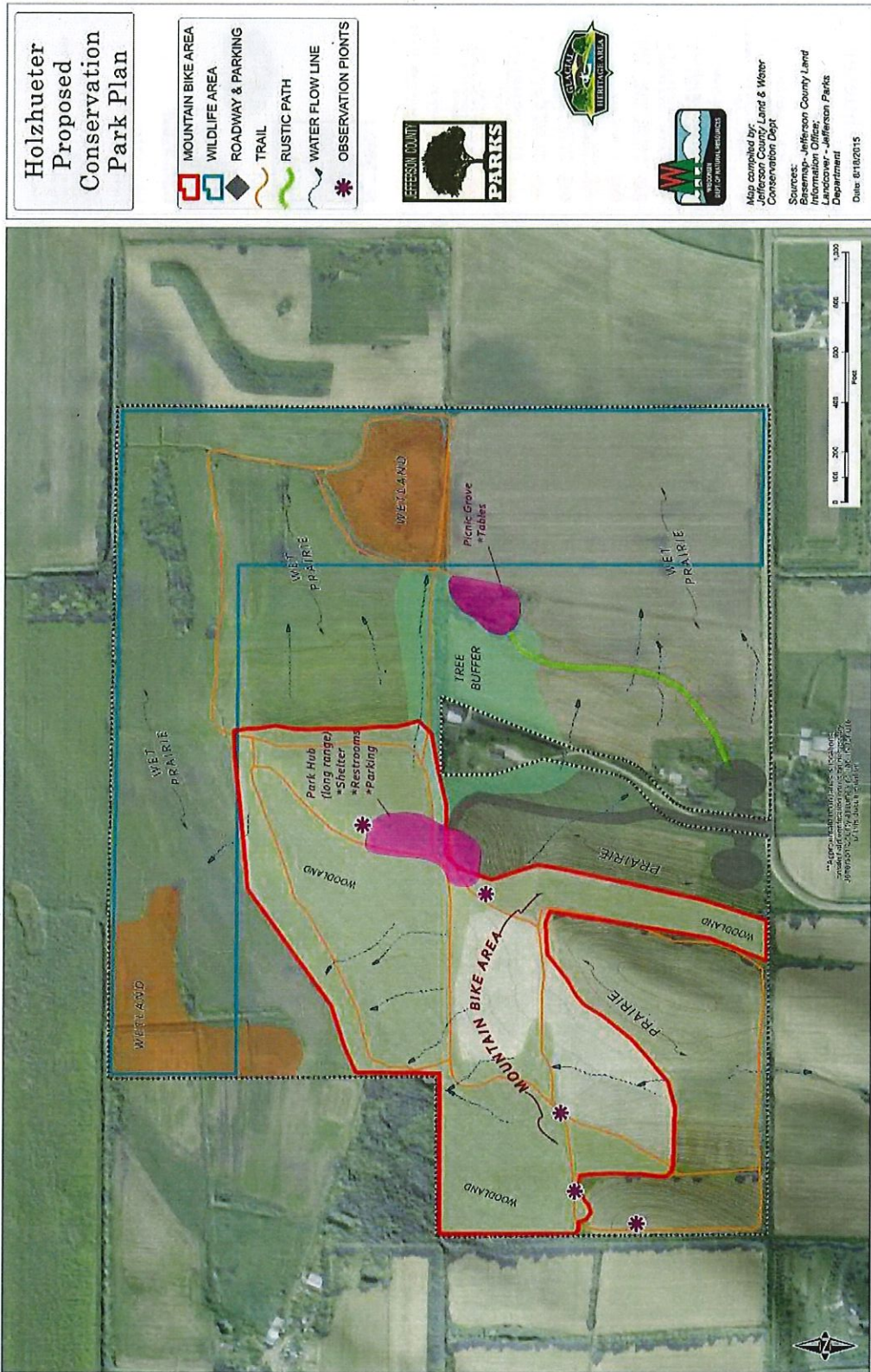
Attachment A Location Map



# Attachment B Existing Land Cover and Topography



# Attachment C Holzhueter Farm Conservation Park Plan



# Attachment D, Soils



# Attachment E, Vegetation Plan



**Attachment F State of Wisconsin – DNR Integrated Management/Prospectus Worksheet, Tract #2-11**

STATE OF WISCONSIN - DNR INTEGRATED  
MANAGEMENT / PROSPECTUS WORKSHEET SALE #

Tract # 2-11

**LEGAL DESCRIPTION:** NENE & SENE Sec. 11 and NWNW Sec. 12 T8N R13E (Waterloo)

**VOLUME & SPECIES:**

- 1.7 MBF Elm
- 1.1 MBF Cherry
- 0.9 MBF Mixed Hardwood (38% Basswood, 31% Cottonwood, 18% Red Oak & 13% Red Maple)
- 75 cords Mixed Hardwoods (cordwood conversion rate is 4,600 lbs/cd)
- 10 cords Aspen

**CUTTING INSTRUCTIONS:** Cut all boxelder, mulberry and trees marked with orange paint.

**Utilization and Slash:**

- All trees other than basswood designated for harvest must be utilized to a minimum 4 inch small end diameter. Basswood shall be utilized to a minimum small end diameter of 10 inches.
- All logging debris must be lopped and scattered to within 2 feet of the ground.
- All recreational trails must be kept free of logging debris. Existing trails may be used for skidding, but must be maintained at pre-sale condition throughout the logging operation. If trails are damaged the purchaser will be responsible for repairs to the satisfaction of the seller.

**Seasonal Restrictions and Access:**

- Cutting is not permitted between April 1 and July 15 to protect against oak wilt.

**BMP's:**

- Operating equipment on steep slopes shall be kept to a minimum. Utilization of existing trails will minimize risk of erosion on steep slopes.
- There are two separate dry washes located within the woodlot. Equipment is not to be operated within 15 feet of the dry wash. One crossing has a culvert, while the other does not. Equipment may cross the culvert. A designated crossing will be identified at the bottom of the dry wash that does not have a structure associated with it.

**Payment:**

- This will be a scaled sale. All wood will be scaled on the landing prior to being hauled.

**MANAGEMENT CONSIDERATIONS:**

The northeast portion of this sale is primarily an intermediate thinning. The harvest is marked so as to reduce the basal area to approximately 84 sq. ft. per acre. There is a small patch clearcut within this portion of the woodlot that is intended to regenerate the aspen. In the southwest portion of the sale area the goal of the harvest is a sanitation harvest that is primarily removing boxelder, elm, mulberry and other high risk trees to improve forest health and species composition. The harvest area is 17 acres. In the fall of the year events may be held on the property over the weekends. Working during those events will not be allowed and equipment may need to be parked in an area that would be out of the way of event attendees. Wood will also need to be moved from the property prior to these events or be piled in an area that would not impact park visitors or the event.

11/29/2018  
14:30:11

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR:  
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
12801 Parks Department							
12801 411100 General Property Taxes	-760,189	0	-760,189	-696,839.88		-63,349.12	91.7%
12801 421001 State Aid	0	0	0	.00		.00	.0%
12801 421099 Capital State Aid	0	0	0	.00		.00	.0%
12801 442010 Restitution Revenue	0	0	0	.00		.00	.0%
12801 451002 Private Party Photocopy	0	0	0	.00		.00	.0%
12801 457017 Park Shelter Rental Fees	-13,000	0	-13,000	-12,465.80		-534.20	95.9%
12801 457019 Park Shelter Deposits	-200	0	-200	-790.00		590.00	395.0%
12801 457024 Camping Fees	-50	0	-50	40.00		-90.00	80.0%
12801 471130 State Billed-Other	0	0	0	.00		.00	.0%
12801 482011 Rent Garden Plots	-725	0	-725	-562.50		-162.50	77.6%
12801 482021 Camping Fee Other	-200	0	-200	-902.09		702.09	451.0%
12801 483001 Sale Of County Property	-650	0	-650	-1,995.78		1,345.78	307.0%
12801 483002 Misc Sale/Material & Supply	0	0	0	.00		.00	.0%
12801 485100 Donations - Unrestricted	0	0	0	-798.80		798.80	.0%
12801 485200 Donations Restricted	0	0	0	-2,894.20		2,894.20	.0%
12801 486004 Miscellaneous Revenue	0	0	0	-1,222.63		1,222.63	.0%
12801 511100 Wages Allocation	0	0	0	.00		.00	.0%
12801 511110 Salary-Permanent Regular	166,828	0	166,828	125,811.31		41,016.69	75.4%
12801 511210 Wages-Regular	261,946	0	261,946	184,444.11		77,501.89	70.4%



11/29/2018  
14:30:11

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12801 511220 Wages-Overtime	4,297	0	4,297	1,221.76		3,075.24	28.4%
12801 511240 Wages-Temporary	12,100	0	12,100	14,769.04		-2,669.04	122.1%
12801 511310 Wages-Sick Leave	0	0	0	8,764.85		-8,764.85	.0%
12801 511320 Wages-Vacation Pay	0	0	0	16,610.25		-16,610.25	.0%
12801 511330 Wages-Longevity Pay	1,358	0	1,358	.00		1,358.00	.0%
12801 511340 Wages-Holiday Pay	0	0	0	8,260.56		-8,260.56	.0%
12801 511350 Wages-Miscellaneous(Comp)	0	0	0	5,753.05		-5,753.05	.0%
12801 511380 Wages-Bereavement	0	0	0	176.40		-176.40	.0%
12801 512141 Social Security	34,580	0	34,580	27,451.78		7,128.22	79.4%
12801 512142 Retirement (Employer)	26,625	0	26,625	21,375.66		5,249.34	80.3%
12801 512144 Health Insurance	103,614	0	103,614	81,374.60		22,239.40	78.5%
12801 512145 Life Insurance	111	0	111	61.50		49.50	55.4%
12801 512146 Workers Compensation	0	0	0	8,996.60		-8,996.60	.0%
12801 512148 Unemployment Compensation	12,106	0	12,106	5,829.52		6,276.48	48.2%
12801 512150 FSA Contribution	1,475	0	1,475	1,287.50		187.50	87.3%
12801 512173 Dental Insurance	6,145	0	6,145	4,938.23		1,206.77	80.4%
12801 521219 Other Professional Serv	7,000	0	7,000	4,315.20		2,684.80	61.6%
12801 529170 Grounds Keeping Charges	0	0	0	.00		.00	.0%
12801 529299 Purchase Care & Services	4,000	0	4,000	1,475.00		2,525.00	36.9%
12801 531001 Credit Card Fees	0	0	0	.00		.00	.0%
12801 531100 Permits Purchased	200	0	200	583.00		-383.00	291.5%

11/29/2018  
14:30:11

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12801 531298 United Parcel Service	0	0	0	.00		.00	.0%
12801 531302 Building & Maint Equipment	0	0	0	.00		.00	.0%
12801 531303 Computer Equipmt & Software	0	0	0	87.00		-87.00	.0%
12801 531304 Noncapital Auto	0	0	0	.00		.00	.0%
12801 531311 Postage & Box Rent	450	0	450	221.30		228.70	49.2%
12801 531312 Office Supplies	2,000	0	2,000	701.72		1,298.28	35.1%
12801 531313 Printing & Duplicating	1,300	0	1,300	374.93		925.07	28.8%
12801 531314 Small Items Of Equipment	7,500	0	7,500	3,259.30		4,240.70	43.5%
12801 531320 Safety Supplies	1,400	0	1,400	2,068.43		-668.43	147.7%
12801 531324 Membership Dues	500	0	500	440.00		60.00	88.0%
12801 531326 Advertising	1,800	0	1,800	1,620.15		179.85	90.0%
12801 531346 Clothing & Uniform	900	0	900	1,232.50		-332.50	136.9%
12801 531348 Educational Supplies	100	0	100	.00		100.00	.0%
12801 531349 Other Operating Expenses	0	0	0	.00		.00	.0%
12801 531351 Gas/Diesel	20,000	0	20,000	18,217.49		-6,976.07	134.9%
12801 532325 Registration	300	0	300	545.00		-245.00	181.7%
12801 532332 Mileage	2,000	0	2,000	1,536.97		463.03	76.8%
12801 532335 Meals	150	0	150	40.00		110.00	26.7%
12801 532336 Lodging	275	0	275	.00		275.00	.0%
12801 532339 Other Travel & Tolls	30	0	30	13.00		17.00	43.3%
12801 533221 Water	75	0	75	59.35		15.65	79.1%

11/29/2018  
14:30:11

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12801 533222 Electric	2,500	0	2,500	2,515.04		-15.04	100.6%
12801 533225 Telephone & Fax	400	0	400	354.07		45.93	88.5%
12801 533236 Wireless Internet	300	0	300	182.32		117.68	60.8%
12801 535232 Graveling	1,500	0	1,500	333.56		1,166.44	22.2%
12801 535242 Maintain Machinery & Equip	10,500	0	10,500	11,946.41		-1,446.41	113.8%
12801 535245 Grounds Improvements	27,238	0	27,238	16,032.98		9,298.48	65.9%
12801 535247 Building Repair & Maint	3,000	0	3,000	3,595.72		-595.72	119.9%
12801 535249 Sundry Repair	0	0	0	199.47		-199.47	.0%
12801 535297 Refuse Collection	2,500	0	2,500	1,560.06		939.94	62.4%
12801 535344 Household & Janitorial Supp	4,000	0	4,000	4,631.99		-631.99	115.8%
12801 535349 Other Supplies	11,500	0	11,500	8,979.78		2,520.22	78.1%
12801 535352 Vehicle Parts & Repairs	5,000	0	5,000	4,505.80		494.20	90.1%
12801 535360 Repair & Maintenance	0	0	0	857.39		-857.39	.0%
12801 536533 Equipment Rent & Lease	3,000	0	3,000	5,017.91		-2,017.91	167.3%
12801 571004 IP Telephony Allocation	326	0	326	298.87		27.13	91.7%
12801 571005 Duplicating Allocation	2,145	0	2,145	1,966.25		178.75	91.7%
12801 571007 MIS Direct Charges	0	0	0	.00		.00	.0%
12801 571009 MIS PC Group Allocation	4,989	0	4,989	4,573.25		415.75	91.7%
12801 571010 MIS Systems Grp Alloc(ISIS)	7,839	0	7,839	7,185.75		653.25	91.7%
12801 591519 Other Insurance	7,112	0	7,112	9,322.50		-2,210.50	131.1%
12801 592003 Note Payable Principal	0	0	0	14,000.00		-14,000.00	.0%

11/29/2018  
14:30:12

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12801 593420 Contributions	0	0	0	.00		.00	.0%
12801 594808 Capital Land	0	0	0	.00		.00	.0%
12801 594809 Capital Building	0	0	0	.00		.00	.0%
12801 594810 Capital Equipment	21,000	0	21,000	15,066.61		5,933.39	71.7%
12801 594811 Capital Automobiles	0	0	0	.00		.00	.0%
12801 594820 Capital Other	5,000	12,051	17,051	.00		17,051.00	.0%
12801 594821 Capital Improvement Land	75,000	0	75,000	.00		75,000.00	.0%
12801 594829 Capital Improvement Other	10,000	18,201	28,201	10,781.00		17,420.20	38.2%
12801 699992 Balance Forward Prior Year	0	-39,052	-39,052	.00		-39,052.20	.0%
<hr/>							
12802 Carol Liddle Fund							
12802 481099 Capital Interest & Dividends	0	0	0	-1,243.51		1,243.51	.0%
12802 594960 Capital Reserve	0	82,661	82,661	.00		82,661.39	.0%
12802 699800 Resv Applied Capital	0	-82,661	-82,661	.00		-82,661.39	.0%
<hr/>							
12803 Carlin Weld Park Trust							
12803 421001 State Aid	-4,700	0	-4,700	-1,750.00		-2,950.00	37.2%
12803 481001 Interest & Dividends	0	0	0	-81.86		81.86	.0%
12803 485100 Donations - Unrestricted	0	0	0	.00		.00	.0%
12803 485200 Donations Restricted	0	0	0	-109.13		109.13	.0%
12803 535245 Grounds Improvements	19,700	0	19,700	.00		19,700.00	.0%

11/29/2018  
14:30:12

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR:  
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12803 535349 Other Supplies	0	0	0	.00		.00	.0%
12803 535360 Repair & Maintenance	0	0	0	.00		.00	.0%
12803 594821 Capital Improvement Land	0	0	0	.00		.00	.0%
12803 594829 Capital Improvement Other	0	0	0	.00		.00	.0%
12803 594950 Operating Reserve	0	2,069	2,069	.00		2,068.59	.0%
12803 699700 Resv Applied Operating	-15,000	-2,069	-17,069	.00		-17,068.59	.0%
<u>12804 Korth Park Development</u>							
12804 421001 State Aid	0	0	0	.00		.00	.0%
12804 485200 Donations Restricted	-10,000	0	-10,000	-12,602.66		2,602.66	126.0%
12804 536533 Equipment Rent & Lease	0	0	0	110.00		-110.00	.0%
12804 594808 Capital Land	0	0	0	.00		.00	.0%
12804 594821 Capital Improvement Land	110,000	0	110,000	112,119.09		-2,119.09	101.9%
<u>12805 Carnes Park Development</u>							
12805 421001 State Aid	0	0	0	.00		.00	.0%
12805 482002 Rent Of County Property	-24,000	0	-24,000	-21,204.00		-2,796.00	88.4%
12805 483001 Sale Of County Property	0	0	0	.00		.00	.0%
12805 483002 Misc Sale/Material & Supply	0	0	0	.00		.00	.0%
12805 485200 Donations Restricted	0	0	0	-7,423.60		7,423.60	.0%
12805 521219 Other Professional Serv	0	0	0	.00		.00	.0%

11/29/2018  
14:30:12

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12805 531302 Building & Maint Equipment	0	0	0	.00		.00	.0%
12805 531314 Small Items Of Equipment	0	0	0	.00		.00	.0%
12805 535232 Graveling	0	0	0	.00		.00	.0%
12805 535245 Grounds Improvements	0	0	0	24.52		-24.52	.0%
12805 535247 Building Repair & Maint	0	0	0	.00		.00	.0%
12805 535249 Sundry Repair	0	0	0	.00		.00	.0%
12805 535349 Other Supplies	0	0	0	184.82		-184.82	.0%
12805 536533 Equipment Rent & Lease	0	0	0	385.00		-385.00	.0%
12805 594809 Capital Building	0	0	0	.00		.00	.0%
12805 594820 Capital Other	0	0	0	.00		.00	.0%
12805 594821 Capital Improvement Land	0	0	0	.00		.00	.0%
12805 594822 Capital Improvement Building	0	0	0	.00		.00	.0%
12805 594950 Operating Reserve	24,000	159,911	183,911	.00		183,911.10	.0%
12805 594960 Capital Reserve	0	0	0	.00		.00	.0%
12805 691100 Oper Rev Adjust	0	0	0	.00		.00	.0%
12805 691200 Cap Rev Adjust	0	0	0	.00		.00	.0%
12805 699700 Resv Applied Operating	0	0	0	.00		.00	.0%
12805 699800 Resv Applied Capital	0	0	0	.00		.00	.0%
12805 699992 Balance Forward Prior Year	0	-159,911	-159,911	.00		-159,911.10	.0%
<hr/>							
12806 Parks Building							
12806 411100 General Property Taxes	-17,085	0	-17,085	-15,661.25		-1,423.75	91.7%

11/29/2018  
14:30:12

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12806 483001 Sale Of County Property	0	0	0	.00		.00	.0%
12806 512390 Safety Equipment	0	0	0	39.80		-39.80	.0%
12806 521219 Other Professional Serv	0	0	0	140.00		-140.00	.0%
12806 529299 Purchase Care & Services	0	0	0	1,507.00		-1,507.00	.0%
12806 531302 Building & Maint Equipment	1,000	0	1,000	660.30		339.70	66.0%
12806 531314 Small Items Of Equipment	0	0	0	.00		.00	.0%
12806 531320 Safety Supplies	0	0	0	169.80		-169.80	.0%
12806 533221 Water	1,000	0	1,000	923.98		76.02	92.4%
12806 533222 Electric	6,000	0	6,000	3,889.98		2,110.02	64.8%
12806 533223 Sewer	1,200	0	1,200	902.70		297.30	75.2%
12806 533224 Natural Gas	2,500	0	2,500	228.05		2,271.95	9.1%
12806 533225 Telephone & Fax	600	0	600	452.79		147.21	75.5%
12806 533235 Storm Water Utility	800	0	800	615.78		184.22	77.0%
12806 533236 Wireless Internet	400	0	400	382.22		17.78	95.6%
12806 535232 Graveling	0	0	0	.00		.00	.0%
12806 535242 Maintain Machinery & Equip	1,600	0	1,600	961.22		638.78	60.1%
12806 535246 Building Service & Maint	0	0	0	1,154.64		-1,154.64	.0%
12806 535249 Sundry Repair	0	0	0	.00		.00	.0%
12806 535349 Other Supplies	100	0	100	78.98		21.02	79.0%
12806 591519 Other Insurance	1,885	0	1,885	1,686.73		198.27	89.5%
12806 594822 Capital Improvement Building	0	0	0	.00		.00	.0%

11/29/2018  
14:30:12

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR:  
100 General Fund

ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
--------------------	----------------------	-------------------	---------	--------------	---------------------	-------------

12807 Garman Nature Preserve

12807 485200 Donations Restricted	-50,000	0	-50,000	-21,200.00	-28,800.00	42.4%
12807 521219 Other Professional Serv	25,000	0	25,000	3,322.00	-40,850.00	263.4%
12807 535245 Grounds Improvements	0	0	0	67.92	-67.92	.0%
12807 594808 Capital Land	0	0	0	91.12	-91.12	.0%
12807 594820 Capital Other	25,000	0	25,000	.00	25,000.00	.0%
12807 594821 Capital Improvement Land	0	0	0	.00	.00	.0%
12807 594950 Operating Reserve	0	1,872	1,872	.00	1,872.04	.0%
12807 631100 Proceeds Of Bonds	0	0	0	.00	.00	.0%
12807 699700 Resv Applied Operating	0	0	0	.00	.00	.0%
12807 699992 Balance Forward Prior Year	0	-1,872	-1,872	.00	-1,872.04	.0%

12808 Glacial Heritage Development

12808 521219 Other Professional Serv	0	0	0	.00	.00	.0%
12808 531313 Printing & Duplicating	0	0	0	.00	.00	.0%
12808 535245 Grounds Improvements	15,000	0	15,000	81.96	14,918.04	.5%
12808 594950 Operating Reserve	0	18,445	18,445	.00	18,444.93	.0%
12808 699700 Resv Applied Operating	0	0	0	.00	.00	.0%
12808 699992 Balance Forward Prior Year	0	-18,445	-18,445	.00	-18,444.93	.0%

12809 Snowmobile Trails

12809 421001 State Aid	-45,675	0	-45,675	-28,605.00	-17,070.00	62.6%
------------------------	---------	---	---------	------------	------------	-------



11/29/2018  
14:30:12

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR:  
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12809 531274 Administrative Fee	0	0	0	.00		.00	.0%
12809 535245 Grounds Improvements	45,675	0	45,675	.00		45,675.00	.0%
12809 535349 Other Supplies	0	0	0	4,927.50		-4,927.50	.0%
<hr/>							
12810 Bike Trails							
12810 421001 State Aid	0	0	0	.00		.00	.0%
12810 421001 28101 State Aid	0	0	0	.00		.00	.0%
12810 421001 28102 State Aid	0	0	0	.00		.00	.0%
12810 421099 Capital State Aid	0	0	0	.00		.00	.0%
12810 421099 28101 Capital State Aid	0	0	0	.00		.00	.0%
12810 421099 28102 Capital State Aid	0	0	0	.00		.00	.0%
12810 451029 Sale Of Misc Items	0	0	0	-28.44		28.44	.0%
12810 472007 Municipal Other Charges	0	0	0	.00		.00	.0%
12810 472007 28101 Municipal Other Charges	0	0	0	.00		.00	.0%
12810 472007 28102 Municipal Other Charges	0	0	0	.00		.00	.0%
12810 485200 Donations Restricted	-274,235	0	-274,235	-171,215.78		-103,019.22	62.4%
12810 485200 28101 Donations Restricted	0	0	0	.00		.00	.0%
12810 485200 28102 Donations Restricted	0	0	0	.00		.00	.0%
12810 521219 Other Professional Serv	0	0	0	5,588.50		-5,588.50	.0%
12810 521219 28101 Other Professional Serv	0	0	0	5,865.00		-17,500.00	.0%
12810 521219 28102 Other Professional Serv	0	0	0	.00		.00	.0%

11/29/2018  
14:30:12

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12810 531313 Printing & Duplicating	0	0	0	.00		.00	.0%
12810 531313 28101 Printing & Duplicating	0	0	0	.00		.00	.0%
12810 531313 28102 Printing & Duplicating	0	0	0	.00		.00	.0%
12810 535245 Grounds Improvements	0	0	0	.00		.00	.0%
12810 535245 28101 Grounds Improvements	0	0	0	55.94		-55.94	.0%
12810 535245 28102 Grounds Improvements	0	0	0	2,266.04		-2,266.04	.0%
12810 535349 Other Supplies	0	0	0	420.88		-420.88	.0%
12810 535349 28101 Other Supplies	0	0	0	.00		.00	.0%
12810 535349 28102 Other Supplies	0	0	0	143.68		-143.68	.0%
12810 536533 Equipment Rent & Lease	0	0	0	.00		.00	.0%
12810 536533 28101 Equipment Rent & Lease	0	0	0	.00		.00	.0%
12810 536533 28102 Equipment Rent & Lease	0	0	0	1,145.00		-1,145.00	.0%
12810 594821 Capital Improvement Land	0	0	0	.00		.00	.0%
12810 594821 28101 Capital Improvement Lan	0	0	0	.00		.00	.0%
12810 594821 28102 Capital Improvement Lan	0	0	0	.00		.00	.0%
12810 594829 Capital Improvement Other	340,000	0	340,000	6,774.00		310,376.00	8.7%
12810 594829 28101 Capital Improvement Oth	0	8,800	8,800	208,205.46		-634,175.46	%
12810 594829 28102 Capital Improvement Oth	0	0	0	.00		.00	.0%
12810 594950 Operating Reserve	0	53,643	53,643	.00		53,642.85	.0%
12810 594950 28101 Operating Reserve	0	0	0	.00		.00	.0%
12810 594950 28102 Operating Reserve	0	0	0	.00		.00	.0%

11/29/2018  
14:30:12

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12810 699700 Resv Applied Operating	0	0	0	.00		.00	.0%
12810 699700 28101 Resv Applied Operating	0	0	0	.00		.00	.0%
12810 699700 28102 Resv Applied Operating	0	0	0	.00		.00	.0%
12810 699800 Resv Applied Capital	-65,765	-53,643	-119,408	.00		-119,407.85	.0%
12810 699800 28101 Resv Applied Capital	0	0	0	.00		.00	.0%
12810 699800 28102 Resv Applied Capital	0	0	0	.00		.00	.0%
12810 699992 Balance Forward Prior Year	0	0	0	.00		.00	.0%
12810 699992 28101 Balance Forward Prior Y	0	0	0	.00		.00	.0%
12810 699992 28102 Balance Forward Prior Y	0	0	0	.00		.00	.0%
<hr/>							
12811 Dog Park							
12811 451038 Daily Permit Fees	-5,386	0	-5,386	-6,366.53		980.53	118.2%
12811 451039 Annual Permit Fees	-30,000	0	-30,000	-30,132.69		132.69	100.4%
12811 451308 Postage Fees	0	0	0	-2.50		2.50	.0%
12811 457017 Park Shelter Rental Fees	0	0	0	.00		.00	.0%
12811 483001 Sale Of County Property	0	0	0	-35.10		35.10	.0%
12811 485200 Donations Restricted	-2,500	0	-2,500	-6,423.32		3,923.32	256.9%
12811 511210 Wages-Regular	20,773	0	20,773	14,936.63		5,836.37	71.9%
12811 511220 Wages-Overtime	0	0	0	.00		.00	.0%
12811 511240 Wages-Temporary	0	0	0	.00		.00	.0%
12811 511310 Wages-Sick Leave	0	0	0	66.56		-66.56	.0%

11/29/2018  
14:30:12

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12811 511320 Wages-Vacation Pay	0	0	0	66.56		-66.56	.0%
12811 511340 Wages-Holiday Pay	0	0	0	54.08		-54.08	.0%
12811 512141 Social Security	1,567	0	1,567	1,149.95		417.05	73.4%
12811 512142 Retirement (Employer)	1,392	0	1,392	1,013.32		378.68	72.8%
12811 512144 Health Insurance	4,604	0	4,604	902.71		3,701.29	19.6%
12811 512145 Life Insurance	11	0	11	11.73		-.73	106.6%
12811 512150 FSA Contribution	0	0	0	.00		.00	.0%
12811 512173 Dental Insurance	270	0	270	61.63		208.37	22.8%
12811 531303 Computer Equipmt & Software	0	0	0	.00		.00	.0%
12811 531311 Postage & Box Rent	500	0	500	371.38		128.62	74.3%
12811 531313 Printing & Duplicating	0	0	0	1,831.74		-1,831.74	.0%
12811 531314 Small Items Of Equipment	250	0	250	.00		250.00	.0%
12811 531320 Safety Supplies	0	0	0	.00		.00	.0%
12811 531326 Advertising	0	0	0	72.90		-72.90	.0%
12811 533225 Telephone & Fax	0	0	0	.00		.00	.0%
12811 533236 Wireless Internet	480	0	480	182.32		297.68	38.0%
12811 535232 Graveling	0	0	0	.00		.00	.0%
12811 535245 Grounds Improvements	1,500	0	1,500	462.56		1,037.44	30.8%
12811 535249 Sundry Repair	0	0	0	.00		.00	.0%
12811 535297 Refuse Collection	650	0	650	529.65		120.35	81.5%
12811 535344 Household & Janitorial Supp	0	0	0	543.28		-543.28	.0%

11/29/2018  
14:30:12

Jefferson County  
FLEXIBLE PERIOD REPORT

PAGE 14  
glflxrpt

FROM 2018 01 TO 2018 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12811 535349 Other Supplies	3,000	0	3,000	3,310.67		-310.67	110.4%
12811 535352 Vehicle Parts & Repairs	0	0	0	44.44		-44.44	.0%
12811 536533 Equipment Rent & Lease	0	0	0	.00		.00	.0%
12811 571005 Duplicating Allocation	0	0	0	.00		.00	.0%
12811 571010 MIS Systems Grp Alloc(ISIS)	398	0	398	364.87		33.13	91.7%
12811 591519 Other Insurance	315	0	315	319.34		-4.34	101.4%
12811 594809 Capital Building	0	0	0	.00		.00	.0%
12811 594820 Capital Other	10,000	0	10,000	.00		-3,675.00	136.8%
12811 594821 Capital Improvement Land	0	0	0	.00		.00	.0%
12811 594950 Operating Reserve	0	108,260	108,260	.00		108,259.50	.0%
12811 594960 Capital Reserve	0	0	0	.00		.00	.0%
12811 691100 Oper Rev Adjust	0	0	0	.00		.00	.0%
12811 691200 Cap Rev Adjust	0	0	0	.00		.00	.0%
12811 699700 Resv Applied Operating	-7,824	0	-7,824	.00		-7,824.00	.0%
12811 699800 Resv Applied Capital	0	0	0	.00		.00	.0%
12811 699992 Balance Forward Prior Year	0	-108,260	-108,260	.00		-108,259.50	.0%
<u>12812 Grounds Keeping</u>							
12812 474118 Parks Interdepartment Billed	0	0	0	.00		.00	.0%
12812 474119 Courthouse Interdepart Billed	-9,383	0	-9,383	-7,358.71		-2,024.29	78.4%
12812 474150 Human Services Billed	-16,137	0	-16,137	-13,391.64		-2,745.36	83.0%

11/29/2018  
14:30:13

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12812 474169 Fair Billed	-20,588	0	-20,588	-22,536.21		1,948.21	109.5%
12812 474170 Land Conservation Billed	-558	0	-558	-1,290.69		732.69	231.3%
12812 474175 Highway Billed	-8,903	0	-8,903	-7,083.33		-1,819.67	79.6%
12812 511110 Salary-Permanent Regular	3,442	0	3,442	3,472.74		-30.74	100.9%
12812 511210 Wages-Regular	24,311	0	24,311	18,611.20		5,699.80	76.6%
12812 511220 Wages-Overtime	0	0	0	.00		.00	.0%
12812 511240 Wages-Temporary	0	0	0	2,924.26		-2,924.26	.0%
12812 511310 Wages-Sick Leave	0	0	0	.00		.00	.0%
12812 511320 Wages-Vacation Pay	0	0	0	.00		.00	.0%
12812 511330 Wages-Longevity Pay	0	0	0	.00		.00	.0%
12812 511340 Wages-Holiday Pay	0	0	0	.00		.00	.0%
12812 511350 Wages-Miscellaneous(Comp)	0	0	0	.00		.00	.0%
12812 512141 Social Security	2,334	0	2,334	1,895.72		438.28	81.2%
12812 512142 Retirement (Employer)	1,596	0	1,596	1,175.88		420.12	73.7%
12812 512144 Health Insurance	4,288	0	4,288	3,455.30		832.70	80.6%
12812 512145 Life Insurance	1	0	1	2.81		-1.81	281.0%
12812 512148 Unemployment Compensation	3,026	0	3,026	3,595.20		-569.20	118.8%
12812 512150 FSA Contribution	88	0	88	87.50		.50	99.4%
12812 512173 Dental Insurance	281	0	281	245.83		35.17	87.5%
12812 521219 Other Professional Serv	0	0	0	837.94		-7,797.94	.0%
12812 531314 Small Items Of Equipment	400	0	400	529.00		-129.00	132.3%

11/29/2018  
14:30:13

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12812 531320 Safety Supplies	600	0	600	190.41		409.59	31.7%
12812 531326 Advertising	0	0	0	135.60		-135.60	.0%
12812 531351 Gas/Diesel	4,850	0	4,850	5,224.34		-374.34	107.7%
12812 535242 Maintain Machinery & Equip	1,000	0	1,000	4,356.26		-3,356.26	435.6%
12812 535245 Grounds Improvements	5,000	0	5,000	2,003.21		2,996.79	40.1%
12812 535249 Sundry Repair	0	0	0	36.80		-36.80	.0%
12812 535349 Other Supplies	1,000	0	1,000	3,677.18		-2,677.18	367.7%
12812 535352 Vehicle Parts & Repairs	1,200	0	1,200	570.96		629.04	47.6%
12812 536533 Equipment Rent & Lease	300	0	300	449.10		-149.10	149.7%
12812 571010 MIS Systems Grp Alloc(ISIS)	613	0	613	561.88		51.12	91.7%
12812 591519 Other Insurance	1,239	0	1,239	1,266.91		-27.91	102.3%
12812 594810 Capital Equipment	0	0	0	.00		.00	.0%
12812 594821 Capital Improvement Land	0	0	0	.00		.00	.0%
TOTAL General Fund	226,000	0	226,000	30,820.91		-367,904.03	%
TOTAL REVENUES	-1,382,753	-465,913	-1,848,666	-1,094,177.63		-754,487.97	
TOTAL EXPENSES	1,608,753	465,913	2,074,666	1,124,998.54		386,583.94	

11/29/2018  
14:30:13

Jefferson County  
FLEXIBLE PERIOD REPORT

FROM 2018 01 TO 2018 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	226,000	0	226,000	30,820.91		-367,904.03	%



REPORT OPTIONS

	Field #	Total	Page Break	
Sequence 1	1	Y	Y	From Yr/Per: 2018/ 1
Sequence 2	9	N	N	To Yr/Per: 2018/12
Sequence 3	0	N	N	Budget Year: 2018
Sequence 4	0	N	N	Print totals only: N

Report title: FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.

Print Full or Short description: F

Print full GL account: N

Sort by full GL account: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: Y

Format type: 1

Double space: Y

Suppress zero bal accts: N

Amounts/totals exceed 999 million dollars: N

Roll projects to object: N

Print journal detail: N

From Yr/Per: 2018/ 1

To Yr/Per: 2018/12

Include budget entries: N

Incl encumb/liq entries: N

Sort by JE # or PO #: J

Detail format option: 1

Multiyear view: